



CALIFORNIA ASSOCIATION OF STATE AUDITORS

June 2022, Volume 27

PRESIDENT'S MESSAGE

Hello Members!

We have so much exciting news to share, we couldn't wait until July! Our impromptu June Newsletter is filled with an opportunity to serve on CASA's Board, upcoming training announcements including a Business Writing Course scheduled for June, a free Peer Review training scheduled for August, and job opportunities. We hope you enjoy this unexpected Newsletter! We look forward to seeing you all soon!



FEEDBACK WANTED

If you are in need of specific training topics or are aware of great presenters, please let us know!

CASA is committed to bringing you the best training possible.

Send us feedback at:

CASAuditors@gmail.com



Cheryl McCormick
CASA President

Inside this issue

Announcements	Pg.2
Trainings	Pg.3-5
Memberships	Pg.6
Volunteering	Pg.7

CASA Team

- Cheryl McCormick
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- Chris Prasad
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- Mary Camacho
Peer Review
- Lisa Negri
Peer Review
- David Shockey
Peer Review
- Jennifer Whitaker
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ANNOUNCEMENTS

Free Peer Review Training

On August 9, 2022, from 8:30 am to 12:30 pm, CASA will be offering 4 hours of **FREE CPE**. Yellow Book and Redbook require audit organizations to obtain peer reviews. This Peer Review training will cover:

- How Peer Reviews are conducted
- Peer Review roles and responsibilities
- CASA's part in the Peer Review process

Who should attend: Specialists, Audit supervisors, Audit managers, and Audit chiefs

Recommended CPE: 4 hours of governmental

Program Level: Advanced

Location: 300 Zoom and 30 in-person (915 L Street, Sacramento Cedar Room)

Registration: Register in advance for a Zoom slot at:

<https://us06web.zoom.us/meeting/register/tZl0fu6rrTopHdUexPSR6oCURyO4tSeE7UOU>

After registering, you will receive a confirmation email containing information about joining the meeting.

For an in-person slot, send an email to CASAuditors@gmail.com.

Training Costs

In response to current events, increased costs for instructors and training venues has led the CASA to increase fees for in-person and online training. Starting July, 2022 training costs will increase to \$350. We look forward to continuing to provide quality training at a competitive price.



JUNE TRAINING

Business Writing Master Class for Auditors

(8 CPE)

Instructor: Ben Hunter III, CPA/CITP, CISA, CRISC, CDPSE, CISM

Location: Zoom

(2 day course)

Monday, June 27, 2022 8:30 a.m.—12:30 p.m.

Tuesday, June 28, 2022 8:30 a.m.—12:30 p.m.

Cost \$230.00

DESCRIPTION:

Writing is a key method of communication for most people, and it's one where many people struggle. Writing and communication skills have degraded with more and more people communicating through email and text messaging. Developing writing skills is still important in all professions. As auditors, the challenges can be more immense when honing writing skills. This course will take attendees through business writing leading practices and discuss creating key audit documents, including:

- Audit Planning Memo
- Audit Process Tollgates
- Audit Observations/Findings (from Audit Workpapers to the Audit Report)
- Audit Reports
- Status Updates
- Formal emails

Who Should Attend: Auditors who would like to further enhance their business writing skills

OBJECTIVES:

- Gain better awareness of common spelling and grammar issues in business writing
- Review basic concepts in sentence and paragraph construction
- Know the basic structure of agendas, email messages, audit planning memos, and audit observations
- Define proofreading and understand techniques in improving proofreading skills
- Learn about leading practices creating key audit documents



IN-PERSON TRAINING

We will be continuing on with in-person training starting in July located at:

**Hilton at Arden West
200 Harvard Street
Sacramento, CA 95815**

By popular demand we will be having raffles and serving lunch!

JULY TRAINING

Agile Auditing (8 CPE)

Instructor: Danny Goldberg

Location: Hilton Arden West (2200 Harvard Street, Sacramento CA, 95815)

(1 day course)

Monday, July 18, 2022 8:30 a.m.—4:30 p.m.

Cost \$350.00

DESCRIPTION:

The audit profession is one of many that is slow to embrace change. For a profession that focuses on operational auditing (efficiency, economy, effectiveness), many audit shops do not have these E's optimized. The subject of Agile Auditing has become an emerging topic in our industry. Many of the basic premises of Agile Auditing are things that all audit shops should be doing. Regardless, GoldSRD has taken the basics of Agile Auditing and applied the standards that all GoldSRD attendees are accustomed to: continuous communication, strong relationships and a transparent audit process. Spend the day with us learning the Gold Standard for Agile Auditing!

[Register by email to CASAuditors@gmail.com](mailto:CASAuditors@gmail.com)

CONTINUING PROFESSIONAL EDUCATION



Standards

Government Auditing Standards (Yellow Book) 4.16 : “Auditors who plan, direct, perform engagement procedures for, or report on an engagement conducted in accordance with GAGAS should develop and maintain their professional competence by completing at least 80 hours of CPE in every 2 year period...”

International Professional Practices Framework Standard 1230 (Redbook): “Continuing Professional Development-Internal auditors must enhance their knowledge, skills, and other competencies through continuing professional development.

Earning CPEs in Remote Training

CASA has a responsibility to monitor individual attendance to assign the correct number of CPE credits.

- For online courses, participants are required to logon with their personally issued link and engage in the designated interactivity elements for attendance (a minimum of 3 times per hour to receive the full credit). A participant’s self-certification of attendance alone is not sufficient.
- Participants that do not receive the video conferencing link information, or are experiencing any issues, should email CASAuditors@gmail.com. We are unable to grant CPE if you have technical difficulties and cannot participate or complete polling questions.
- Late arrivals, early departures, or missed course instruction time will result in a proration of CPE credits. If participants anticipate missing any of the course, they should see the course monitor at a live course or email CASAuditors@gmail.com as soon as possible.



MEMBERSHIP

Membership is open to all auditors, accountants, and state employees.

No membership fees!



RECRUITMENT

Auditors are in demand! Check out the postings below and calcareers.ca.gov for complete details.

Internal Auditor

FFD: 06/13/2022

Posting located [here](#).

-Contra Costa County Employees' Retirement Association

Associate Management Auditor, JC-306683

FFD: Until Filled

Posting located [here](#).

-Department of Transportation

Associate Management Auditor, JC-308344

FFD: 5/31/2022

Posting located [here](#).

-Department of Education

Associate Management Auditor, JC-308207

FFD: 5/31/2022

Posting located [here](#).

-Department of Education

Do you have a position you want to advertise? Let us know and we will advertise to the CASA membership. Please email us at:

CASAuditors@gmail.com



VOLUNTEER OPPORTUNITIES

Training Coordination

Looking to make a difference for auditors within California? Are you creative and attentive to the skills needed to take auditing to the next level? CASA is looking for someone who would like to take on the opportunity to help develop and assist with our training schedule for the next fiscal year. This will get you experience with not only working with skilled experience audit trainers, but also the opportunity to network with many other auditors.

If you are interested contact us at CASAuditors@gmail.com

Peer Review

Participating in a peer review is a great opportunity for leaders within the State of California audit community to exchange ideas about best practices and to learn from each other, while helping audit units meet their external assessment requirement.

If you are highly motivated and meet the desired qualifications, we encourage you to apply by submitting a completed nomination form located at [www.casa1.org/review nomination](http://www.casa1.org/review-nomination) to the peer review coordinators.

Management and licensed professionals (CPA, CIA, CGAP etc.) are strongly encouraged to apply!

WANT TO KNOW MORE? VISIT WWW.CASA1.ORG/FAQS

HAVE QUESTIONS? CONTACT OUR CASA PEER REVIEW COORDINATORS:

Mary.Camacho@dof.ca.gov or Lisa.Negri@energy.ca.gov



Got questions? Contact us via email at CASAuditors@gmail.com