



Auditor

Exam # 27626-A

Approximate Monthly Salary: \$5,388.78 - \$6,551.10

DESCRIPTION

Under general supervision, performs a wide variety of professional County-wide audit and attest duties such as reviewing account records and documents for compliance with generally accepted accounting principles, preparing analytical, accounting and narrative reports; and fiscal monitoring for County departments, special districts, vendors, contractors and other parties that do business with the County of Sacramento.

MINIMUM QUALIFICATIONS

A Bachelor's Degree, or higher, from an accredited college or university in Accounting or Business Administration with a concentration in Accountancy.

Note: Possession of a current valid Certified Public Accountant (CPA) license from the State of California Board of Accountancy may substitute for the required bachelor's degree.

Please refer to job announcement for cut-off dates.

(Final cut-off is at 5:00 PM on April 22, 2020)

Please see job announcement for important testing information. This communication is a courtesy announcement only and is not meant to replace the full job announcement. Please view the official job announcement for all requirements and testing information. The full job announcement and online application is available for viewing on our website at www.saccountyjobs.net.

IMPORTANT REMINDER REGARDING PROVISIONAL APPOINTMENTS

- Provisional employees in this class should file for this examination.
- Individuals in provisional positions must be reachable on the eligible list to be considered for permanent appointment.
- If a provisional is not reachable, it is the appointing authority's responsibility to take the appropriate action to terminate the appointment. Civil Service Rule 7.5 states, "Provisional appointments shall terminate within twenty (20) calendar days after the date on which the eligible list is established."